

Regular Borough Council Meeting

August 2, 2010

The Regular Meeting of Souderton Borough Council, held on Monday, August 2, 2010, was called to order by President Brian Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow
Councillor Ned D. Leight
Councillor D. Jeffrey Gross
Councillor Steven J. Toy
Councillor Richard Halbom
Councillor Edward Huber

Mayor John R. Reynolds
Junior Councillor Daniel Yocum
Solicitor Robert G. Bricker
Borough Manager P. Michael Coll
Police Chief James P. Leary
Public Works Director Steven R. Coll

Absent from the meeting were Vice President Andrew Schlosser and Councillor John Young. The Invocation was given by Councillor Steven J. Toy, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the July 12, 2010 Regular Borough Council Meeting and the July Borough Council Work Sessions. A motion was made by Councillor Steven J. Toy, seconded by Councillor Richard Halbom, to approve the minutes of the July 12, 2010 Regular Borough Council Meeting and July Borough Council Work Sessions as presented. The motion was approved.

Borough Manager Michael Coll presented Borough Council with an email from Jonathan Gardenier, dated July 20, 2010, addressed to President Brian Goshow. The email reads as follows:

President Goshow,

I alerted Council in May that I was being transferred to my company's Corporate Marketing Headquarters in Florida and would need to resign my position on Council upon completion of the transfer. I am now residing in Florida and as such submit my resignation from Borough Council, effective immediately.

It has been an honor and a privilege to serve the residents of Souderton these past few years. I wish all of you the best.

Sincerely,
Jonathan Gardenier

Borough Manager Michael Coll also presented an email from Preston Miller, 220 Noble Street, expressing interest in the vacancy on Borough Council. President Brian Goshow noted that Mr. Miller will be invited to attend an interview at the next Borough Council work session scheduled for Monday, August 9, 2010. President Goshow also noted that any other interested candidates for the vacancy on Borough Council should submit a letter of interest to the Borough Manager no later than Friday, August 6th.

Police Chief James Leary noted that "National Night Out Against Crime" will be held in the Souderton Community Park on Tuesday, August 3, 2010 from 6pm to 9pm. Multiple events and displays from surrounding agencies will be on hand and a medical evacuation helicopter is also scheduled. Police Committee Chairman Steven Toy complimented the Souderton Police Officers, especially Officer David Gale, for their efforts in scheduling this event. All members of Borough Council are encouraged to attend.

The Borough Solicitor's report for the month of July, 2010 was distributed to Borough Council. The Borough Solicitor completed and submitted the required documentation to the Pennsylvania Department of Community and Economic Development for the swimming pool construction loan. The Solicitor made certain revisions to the documentation for the Main Streets Revolving Loan Program and the agreement between the Borough and Broad Entertainment concerning financing for the Broad Theater project. The Borough Solicitor also attended a

meeting with the Stormwater Coalition and reviewed a proposed intergovernmental agreement for the Borough's financial commitment to this effort.

Public Works Director Steven Coll noted that his monthly report was submitted to Borough Council. Crews are scheduled to pave N. Fourth Street, between Reliance Road and Summit Street, later this week in preparation for the Univest Grand Prix. Other roads along the planned route are in acceptable condition; some cross trench repairs may need to be completed in the last block of Penn Avenue, which is a new leg of the race this year.

Borough Manager Michael Coll reviewed the agenda items scheduled for consideration. Bids were received for the electrical improvements associated with the Main Street Streetscape project. Yates Electrical Services of Quakertown is the apparent low bidder. The Borough Engineer reviewed and verified their references, specifically concerning some fairly sizeable local projects. Based on this investigation, we are recommending award of this contract to Yates Electrical Service. This project includes a new electrical service to power the street lights, installation of the foundations and conduit for the lights and relocation of service to the property at 9 N Main Street. All contracts are now in place to complete the streetscape project. Three resolutions have been prepared for formal consideration, all concerning the Anchor Building Grant secured through the efforts of Main Street Manager Pam Coleman to provide initial financial assistance to the Broad Theater project. The first resolution creates the Souderton Main Street Revolving Loan Fund and establishes the Loan Board. The next resolution delegates administration or servicing of the redevelopment loan to Community Lenders and the last resolution approves a loan agreement between the Borough and Broad Entertainment, LP for the improvements to the Broad Theater. Following discussions with representatives of the Montgomery Theater, a motion has been prepared to authorize the Borough Solicitor to prepare an amendment to the lease purchase agreement to allow Montgomery Theater to repay the remaining \$60,000 principal balance over the next ten years. Three temporary parking restrictions or modifications have been prepared for consideration, with two restrictions eliminated around the former High School on School Lane and a handicapped parking space to be posted in front of 36 W. Walnut Street. A motion has been prepared to authorize the Borough Solicitor to prepare and advertise an Ordinance increasing sewer user fees by approximately 5 percent effective with the November, 2010 quarterly billing. The last item formally authorizes the scheduling of a Special Borough Council meeting on Monday, August 16, 2010 to formally appoint a Borough Councillor to fill the vacancy of Jonathan Gardenier.

President Brian Goshaw questioned the September Borough Council meeting date, given the Labor Day Holiday. Borough Manager Michael Coll noted that Borough Council will be meeting on Tuesday, September 7, 2010. This date was originally advertised at the beginning of the year.

Borough Manager Michael Coll noted that tonight will be the last meeting for Junior Councillor Daniel Yocum who will be attending college this fall with a major in Public Administration. Junior Councillor Dan Yocum has been working very hard as a member of the Pool Fundraising Committee and he recently organized a swimming marathon through the Souderton Swim team to serve as a fund raising event. Dan may not have a final report for this evening on the amount of funds raised from this event; however, his mother visited the Borough Office this afternoon and presented the Souderton Borough "Make Your Splash Capital Campaign" with a matching donation of \$3,500 from the Yocum family in support of the pool project. Daniel Yocum and his family personally raised over \$7,000.00 for the pool project. Borough Council and the audience applauded Daniel Yocum for his efforts. President Goshaw noted that Dan has been one of the most active Junior Councillors.

Consideration was given to paying the bills for the month of July, 2010.

GENERAL FUND

Montco Public Safety	\$100.00	Markey Paper & Packaging	\$ 90.06
Petty Cash Fund	145.12	Metlife	1,889.61
Postmaster, Telford/Souderton	220.40	Metlife	1,680.84
Amber Rodriguez	25.00	Metlife	240.70

AT & T	38.37	Metlife	222.63
Boucher & James, Inc	1,060.90	Montgomery Newspaper	64.88
Charles A. Quinn, Sr	773.20	Moyer & Son, Inc.	1,879.03
Chemsearch	697.27	Mylestone Electric Company	461.50
Ches-Mont Disposal	686.40	Nationwide Trust Company	967.97
Clemens Uniform Rental	230.25	Nationwide Trust Company	967.31
Comcast Cable	105.17	Nationwide Trust Company	440.06
Concrete Service Materials	1,326.50	Nationwide Trust Company	277.20
Cope's Garage, Inc.	1,559.24	NetCarrier Telecom, Inc	302.95
D. Jeffrey Gross	252.60	North American Benefits Company	1,081.78
Daniel L. Beardsley, Ltd	360.00	North Penn Water Authority	60.40
Dischelle Bartle Yanoff & Doole	23.00	NYCO Corporation	17.03
Farm & Home Oil Company	1,724.81	OldCastle Lawn & Garden North	577.50
Federal Express Corp	47.47	PECO Energy	25.04
GALCO Business Communications	300.00	Plasterer Equipment Co., Inc.	2,050.00
George Allen Portable Toilets	207.00	PPL Electric Utilities	8,173.06
Georges Tool rental	286.75	Richter Drafting & Office Supply	333.71
Good Plumbing Heating A/C, Inc.	99.14	Ricoh	11.50
H & K Materials	1,503.63	SEPTA	400.00
Independence Blue Cross	17,076.67	Shelly Enterprises, Inc	60.36
Indian Creek Foundation	470.00	Souderton Independent	33.95
Jason M. Kelly	84.00	Starr Uniform Center	252.00
K J Door Services, Inc	519.36	Home Depot	32.91
Keystone Health Plan East	8,217.02	Trumbauers Lawn & Rec, Inc	65.56
Kopp Equipment Sales	113.70	Unum Insurance Company	811.19
L. W. Land Clearing Co.	99.00	Verizon	51.13
Landis Block & Concrete	178.06	Weaver and Reckner Dental Assoc	200.00
Lapps Landscape Products	320.00	Weldon Auto Parts	8.73
Lawson Products, Inc.	17.19	Wismers Auto Trim Shop	95.00
Letterco	95.12	Witmer Public Safety Group	948.21
Marc F. Lipkin, D.M.D, P.C.	963.20	Word Work, Inc.	<u>600.00</u>
Mark R. Corbman, D.D.S.	262.00	Total General Fund	\$65,561.34

SEWER FUND

Ches-Mont Disposal, Inc.	\$ 94.38	Metlife	\$ 82.21
Cintas First Aid & Safety	52.75	Metlife	82.21
Clemens Uniform Rental	200.60	Moyer & Son, Inc	238.62
Comcast Cable	44.95	NetCarrier Telecom, Inc	142.42
Deltronics Corporation	2,082.50	North American Benefits Company	317.32
Detlan Equipment, Inc.	11.54	North Penn water Authority	137.58
Dr. Alan Parker	283.00	NYCO Corporation	41.80
Electrical Design Build, Inc.	130.00	PPL Electric Utilities	12.02
Essex Service Corporation	353.04	Siemens Water Technologies	2,064.42
Fretz Enterprises	120.00	Suburban Water Testing Labs	136.00
Fromm Electric Supply Corp.	58.55	Home Depot	180.81
H. Keith Koehler	89.95	Univest Visa	176.00
Independence Blue Cross	4,249.32	Unum Insurance Company	256.94
Independence Blue Cross	207.65	Verizon	55.68
Independence Blue Cross	118.80	Waste Management of IV	<u>5,739.45</u>
K & A Services	3,625.00		
Keystone Health Plan East	2,478.45		
Lawson Products, Inc.	95.71	Total Sewer Fund	\$ 23,959.67

CAPITAL RESERVE FUND

Boucher and James, Inc.	\$ 32,687.76	Univest National Bank	\$5,611.21
Clark Artistic Iron, Inc.	500.00	Univest National Bank	21,763.12
M & M Stone Company	55.00	Univest National Bank	6,090.28
S & H Landscaping Contractor	7,058.99	Wade Associates	<u>3,900.00</u>
ThinkGreen Design, LLC	6,925.00	Total Capital Reserve Fund	\$84,591.36

SEWER CAPTAL FUND

LIQUID FUELS FUND

Commonwealth Precast, Inc.	\$976.00	M & M Stone Company	\$90.00
Fromm Electric Supply Corp.	16.21	PPL Electric Utilities	467.81
Glasgow, Inc.	70.00	Shelly Enterprises, Inc.	<u>26.94</u>
Hajoca Corporation	167.74		
Landis Block & Concrete	11.60	Total Liquid Fuels Fund	\$1,826.30

A motion was made by Councillor Steven Toy, seconded by Councillor Ed Huber, to authorize payment of the bills for the month of July, 2010, as presented. The motion was approved.

President Brain Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Eric Boynton, 21 Hillside Avenue and owner of a business at 100 N Main Street commented that he does not believe that the Borough completed posting the revised parking restrictions along Hillside Avenue from Main Street to the alley. Mr. Boynton also recommended that a public trash can be relocated from Chestnut Street to Main Street next to his business. This is a SEPTA bus stop and people waiting for the bus should have a convenient trash can. Trash tends to accumulate around this stop. Councillor Richard Halbom noted that he discussed this matter with Mrs. Boynton and actually feels that a bench in this area would also be appropriate, however, the cost of these items is somewhat significant. The trash receptacle and street bench cost approximately \$1,000 each. Additional street furniture may be considered depending on how the budget looks later this fall. In the meantime, the old trash can be relocated to Main Street but should be painted black.

There being no further public comment, President Brian Goshow moved to the business portion of the agenda. The first item was consideration of bids for the Main Street Electrical Improvements contract. Bids were received and opened at 2:00 pm on August 2, 2010, tabulated as follows:

Main Street Phase 2 Electrical Improvements
August 2, 2010 (2:00 pm)

CONTRACTOR	LUMP SUM BID PRICE
Yates Electrical Services 280 Station Rd Quakertown, PA 18951	\$ 58,995.00
Carr & Duff 2100 Byberry Rd Huntingdon Valley, PA	\$ 59,900.00
Armour & Sons Electric 23 East Cabot Blvd Langhorne, PA	\$ 61,712.00
Omni Electrical Systems 3839 Ridge Pike Collegeville, PA	\$ 69,000.00
A. N. Lynch Co. 122 Finkbiner Rd Spring City, PA	\$ 83,321.00

Miller Brothers 2939 Felton Rd, Bldg #2 Norristown, PA	\$ 126,806.00
--	---------------

A motion was made by Councillor Richard Halbom, and seconded by Councillor Ed Huber, to award the Main Street Phase 2 Electrical Improvements contract to Yates Electrical Services, 208 Station Rd, Quakertown, Pennsylvania at a contract price of \$ 58,995.00. Councillor Steven Toy commented that Carr & Duff has been in business for many years and is far more experienced in heavy electrical utility work than Yates Electrical Services, suggesting that the relatively small difference in price warrants using a more experienced contractor. Borough Council discussed these comments concluding that Yates Electrical Services is entitled to this contract as the low bidder. There being no further discussion, the motion was approved by a vote of 5 yeas to 1 nay, with Councillor Toy dissenting.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to adopt Resolution No 10-08 establishing the Souderton Main Street Revolving Loan Fund and the Souderton Main Street Revolving Loan Board. Mayor Reynolds questioned the proposed membership on the revolving loan board. There being no further discussion the motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Steven Toy, to adopt Resolution 10-09 delegating responsibility for the administration of the Broad Entertainment Group Redevelopment Loan to Community Lenders Community Development Corporation. President Goshow questioned the fees charged by Community Lenders. Borough Manager Michael Coll noted that Community Lenders will retain one half of one percent per month. The interest rate on the loan is set at 4%, with 3 ½% returned to Main Streets per month. Community Lenders specializes in this business and performs this service for nearly thirty area banks. The total fee will depend on the amount of the outstanding loan balance. There being no further discussion, the motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Richard Halbom, to adopt Resolution 10-10 approving an Agreement between the Borough of Souderton and Broad Entertainment, LP to provide financial assistance towards the renovation and redevelopment of the Broad Theater. Borough Manager Michael Coll noted that the Borough Solicitor is reviewing the possibility of removing language regarding bidding and prevailing wage requirements. The term is under consideration to extend the term to ten years. Borough Manager Michael Coll further noted that the agreement will be structured as a construction loan with the first twelve months being interest only payments based on the amount of principal drawn. After the first year, Broad Entertainment will be required to pay monthly principal and interest as amortized for remaining term of the loan. There being no further discussion, the motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Steven Toy, to authorize the Borough Solicitor to draft a revision to the Lease Agreement between the Borough and the Montgomery Theater to modify the lease payment terms to an annual payment of \$6,000 with an extended term of ten years. President Goshow noted that this topic was discussed in work session; personally he felt that an amended agreement requiring an annual payment of \$10,000 over an extended term of six years would be better. President Goshow noted that the Borough is also facing difficult economic times as well. Borough Manager Michael Coll confirmed that the first payment of \$6,000 will be due by the end of this year. The \$14,000 that will not be realized during this budget year, budgeted towards the payment of debt service, will have to be found through other revenue sources. There being no further discussion, the motion was approved by a vote of 5 yeas to 1 nay, with President Goshow dissenting.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Edward Huber, to rescind the No Parking restriction on the west side of N. Front Street from East Chestnut Street to East Broad Street, for a ninety day trial period per Mayor's order. The motion was approved.

A motion was made by Councillor Steven Toy, and seconded by Councillor Richard

Halbom, to rescind the No Standing, Stopping restriction on the west side of N. School Lane from East Broad Street to East Chestnut Street, for a ninety day trial period per Mayor's order. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Edward Huber, to authorize the posting of a Handicapped Parking space in front of 36 W Walnut Street for a ninety day trial period per Mayor's order. President Brian Goshow inquired whether Chief Leary examined the documentation supporting this request. Chief Leary reported that the documentation has been reviewed and is valid, he also met with the family and the son is profoundly challenged. There being no further discussion, the motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Halbom, to authorize the Borough Solicitor to prepare and advertise an ordinance revising the sewer user fee schedule by five percent effective with the November, 2010 billing period. In response to a question from Mayor Reynolds, Borough Manager Michael Coll noted that the last rate increase occurred with the November 1, 2005 billing. Councillor Steven Toy questioned whether power increases have contributed to the recommended rate increase. The Borough Manager noted that revenue has been declining over the past year given the closure of the High School and a growing number of vacant properties. Expenses have increased, particularly with chemicals, power, increasing landfill fees and maintenance of an aging plant. The Borough did execute a contract a few months ago with Constellation Energy which brought the power costs down. The Borough must also prepare for the expectation of mandated capital improvements from a new discharge permit that will be issued by the Pennsylvania Department of Environmental Protection in September, 2011. Overall revenues declined by approximately 2% and expenses have increased by approximately 3%, this operating loss must be addressed now to avoid potentially larger increases later. President Goshow complemented Chief Operator Salvatore DeSimone for his efforts in maintaining the plant in the most cost efficient manner possible. There being no further discussion, the motion was approved.

A motion was made by Councillor Steven Toy, and seconded by Councillor Richard Halbom, to authorize the advertisement of a Special Borough Council Meeting on Monday, August 16, 2010 beginning at 7:00 pm to formally consider an appointment to Borough Council and to review and consider bids for Pool Renovation Contract 3 Bathhouse and Filter Building Construction. The motion was approved.

There being no further business, the meeting was adjourned at 8:36 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – August 9, 2010 (7:00 pm- 9:20 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, John Young, Steven Toy, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.
Staff Attendees: Public Works Director Steven Coll, Borough Manager Michael Coll.

BOROUGH COUNCILLOR INTERVIEWS

Borough Council interviewed Preston Miller, 220 Noble Street and Craig Silsbee, 138 S. Front Street to fill the remaining term of Jonathan Gardenier on Borough Council through December 31, 2011. Following the interviews, Borough Council excused the two candidates from the

conference room to discuss a recommendation for appointment. The formal appointment will be made at a Special Borough Council meeting on Monday, August 16, 2010.

1. Sanitation Committee

- a) The July, 2010 Discharge Monitoring Report will be filed with no exceptions to permit discharge limits.
- b) Chief Operator Sal DeSimone reported that 193,000 gallons of septic waste was received from the Souderton High School, hauled by Clemens Septic. Committee members discussed preliminary estimates of capital improvements necessary to begin the process of land application of solids. Further discussions will be held during the preparation of the 2011 Budget this fall.
- c) Considerable discussion was held concerning the Consent Assessment and civil penalties levied against Souderton Borough for reported tank overflows that occurred in 2009. Souderton Borough reported three instances where waste water spilled over the main treatment tanks. In all three cases, the water was contained on site and did not enter the stream. Following the last incident in October, 2009, the Borough installed visual gages to aid operators in setting the gate in the splitter box to equalize flow between the two treatment units. Since this installation, there have been no further occurrences despite heavy rainfall earlier this year. A report of our corrective action was submitted but surprisingly DEP scheduled a mandatory administrative conference to discuss penalties and a consent assessment. The Borough maintains through legal counsel that there is no violation of the Clean Streams Law since no overflow entered the stream. This is in fact documented by DEP's own field inspector. Borough Council members reluctantly agreed to pay the civil penalty in the amount of \$3,500 but refuse to sign the consent assessment as presented. Authorization was given to direct our legal counsel to negotiate the language in the consent assessment to remove admission to any violation of the Clean Streams Law or take this matter into litigation if necessary.
- d) Borough Solicitor Robert Bricker prepared and advertised an ordinance as recommended by the Northern Montgomery County Recycling Commission, amending the Solid Waste Ordinance to mandate recycling and require recycling containers at large community events. Other member municipalities will be required to ban open burning; however Souderton Borough has restricted open burning for quite some time. The ordinance will be formally considered at the September 7, 2010 Borough Council meeting to meet the September 30th deadline. This action is required to maintain eligibility under the DEP recycling performance grants.

2. Highway Committee

- a) Public Works Director Steve Coll reported that crews completed 50 brush collections during the month. Routine mowing was completed as necessary. Some dead trees were removed from the parks and the stumps were ground below grade. The crew assisted in painting Police Chief Leary's office.
- b) Crews milled and base N Fourth Street. Base repairs were completed in the alley off of N Fifth Street and some storm drain work was completed in preparation for the milling and paving of N Fifth Street and S Second Street.
- c) Crews will be working on street painting during August prior to opening of the school year. The Main Street Streetscape project will begin after the Uninvest Grand Prix.

3. Sidewalk Committee

- a) Notices have been sent to the Main Street property owners concerning the replacement of sidewalk along their properties. All sidewalks will be replaced on Main Street from

Chestnut Street to Broad Streets. Only cracked and deteriorated sidewalk will be charged to the property owners with payment due by December 31, 2011. Costs per property owner range from \$5,500 to \$1,700. The Borough will pay for the granite curb and granite block pavers from the proceeds of the revitalization grant.

4. Recreation Committee

- a) The bid due date for the Swimming Pool Bathhouse and Filter Building construction contract was extended to Tuesday, August 31st at 1:00 pm. The extension was necessary to provide more time to answer plumbing and mechanical specification questions. We are hoping that the time extension will yield competitive pricing. We do not feel that the extra time will delay the overall project completion date. The bids will be tabulated and reviewed with a recommendation for award scheduled for the September 7th Borough Council Meeting. We will expedite completion of the contract documents to issue a Notice to Proceed by mid to late September to get the buildings under roof by the winter season.
- b) The contract with Vincent Pools has been fully executed and we scheduled a pre-construction meeting for Tuesday, August 31st at 10:00 am. The start date for construction is set for September 1, 2010. The construction loan documentation is also complete and the \$2.5 million construction loan is available for draws effective September 1st. We will also finalize construction observation responsibilities between Wayne Wade, Philip Ivans of Boucher and James and Carl Stuart during and following the pre-construction meeting.
- c) Borough forces, with the assistance of Franconia Township, removed the basketball courts. Top soil was removed and stock piled from the pool site with the assistance of Gregory Peak. Borough forces excavated portions of the planting islands in the pool parking lot. Arrangements have been made with C & S Lawn and Landscape to relocate eleven mature trees into the pool parking lot and along Colonial Avenue. Once the trees are removed, Borough crews will return to the site to complete rough grading for the new bathhouse building fronting on Wile Avenue. The front corner of the site will be raised three to five feet. Fill material will be compacted and tested to insure stability for the new bathhouse building.
- d) Boucher and James submitted the required E & S permit application for this project. The disturbance is well over 2 acres adding certain E & S control mandates to the project. We met with Conservation District representatives earlier this month to preliminarily discuss the project. A number of E & S controls have been constructed or installed at the site.
- e) An application for gas service was submitted for the pool bathhouse, concession stand and filter building. The extension will probably come up Colonial Avenue from the Souderton Mennonite Home. We are hoping to reduce the overall cost by the Borough completing excavation and road restoration. We met with North Penn water Authority to arrange for the relocation of an existing water service and the installation of a new water service to the filter building off of Reliance Road. North Penn Water Authority will allow the Borough to fill the pools from a fire hydrant if necessary this fall. We must also make arrangements with PPL to adjust or relocate some aerial lines along Wile Avenue.
- f) Arrangements have been made with Peter Johnson of ThinkGreen design, LLC to provide landscape architectural services for the pool project. We have been pleased with his recommendations on the streetscape projects and feel he can provide a unique landscape approach for the pool renovations.

5. Property Committee

- a) Crews installed a new roof on the Scout Cabin, repaired the rain spouting and repaired the basement door that was broken from an apparent act of vandalism.
- b) We obtained a quotation from Randy Ziegler to clean and stain the new wood pavilion at

the Lawn Avenue Park at a cost of \$3,890.00. This proposal was discussed at the August Work Session with a suggestion to obtain other quotes before making an award.

Administrative Work Session – August 16, 2010 (7:10 pm-8:00 pm)

Council Attendees: Mayor John Reynolds, Brian Goshaw, John Young, Andrew Schlosser, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.

Staff Attendees: Chief James P. Leary, Borough Manager Michael Coll.

1. Police Committee

- a) Chief Leary reported on National Night Out sponsored by the Souderton Police Department on August 3rd in the Souderton Community Park. Chief Leary commended Officer David Gale for coordinating the very successful event. Chief Leary further noted that the Souderton Police Department successfully apprehended some dangerous felons from New York at a property on Main Street. He is working on completing two grants that the department received earlier this year for necessary equipment.
- b) Chief Leary also reported that he received a request for a Block Party on Valley Lane for Friday, August 20th. Borough Council noted that Valley lane is a small cul-de-sac street ideally suited for such an event. Permission was granted to close the street for the block party.

2. Administrative Committee

- a) Borough Council discussed the following appointments for formal consideration at the September 7th Borough Council Meeting:
 - Souderton Planning Commission- Barry Stoltzfus, 5 year term through July 2, 2015
 - Souderton Industrial Development Authority- Ken Edmonds, 5 Year term through August 4, 2015
 - Junior Councillor- Brian Barr, 438 Railroad Avenue. Brian Barr will be a junior this fall and comes highly recommended by the Souderton School District educational staff.

3. Development Committee

- a) Souderton Borough submitted the final close out report and final grant reimbursement request to the Delaware Valley Regional Planning Commission regarding the Main Street Streetscape, Phase 3 Planning project. A grant close out report was submitted and approved by the Pennsylvania DCED for the \$40,000 in matching grant funds.

Borough Council discussed the overall disappointment with the final product and directed the Borough Manager to contact the principal of Hunt Engineering to discuss the short comings with the final product and ascertain appropriate remedies.

- b) A brief update on the status of the Main Street Streetscape project was provided. The PennDOT HOP permit was finally received. Granite Curb was ordered and was delivered on August 13th. The street light poles have been ordered. Boucher and James is scheduled to complete construction stake out. Borough forces will remove the tree stumps and temporarily repair the tree wells for the Univest Grand Prix. Construction is expected to begin in earnest immediately following the Univest Grand Prix.
- c) A time extension was provided for the new storm water management regulations. This extension has lessened the urgency of activities by the Southeastern PA Stormwater

Coalition.

4. Finance Committee

- a) Borough Solicitor Robert Bricker prepared some revisions to the loan agreement between the Borough and Broad Entertainment to extend the term of the loan. The amended lease between the Borough and Montgomery Theater has been prepared and is scheduled for formal consideration at the September Borough Council meeting. The Ordinance raising the sewer user fees effective November 1, 2010 has also been prepared and advertised for formal consideration at the September Borough Council meeting.